## Free School Meals and Uniform Grants Information 2023-2024

The Education Authority (EA) will be issuing communications on the EA website and social media channels to inform parents/guardians of the process for the coming year.

We encourage all potential applicants to apply for the support available, before 28 July to ensure all is in place for the new school year in September 2023.

Current Eligible Families and New Applicants Parents/guardians who are currently in receipt of support for the 2022/23 school year will receive an e-mail highlighting the need to apply for the 2023/24 school year and the process to do so. Applications can be submitted from Thursday 22 June, however we will be communicating the launch of applications with parents on Monday 26 June via our website and social media channels.

The application portal can be accessed via the EA website. It is important for all applicants to read and understand what supporting documentation is required for their application. Information on this can also be found on the EA website, via the link: <a href="https://www.eani.org.uk/financial-help/free-school-meals-uniform-grants">https://www.eani.org.uk/financial-help/free-school-meals-uniform-grants</a>

## **Proof of Benefit Letter**

Some applicants will require this letter. Applicants can request a Proof of Benefit Letter, by visiting this link

https://secure.dwp.gov.uk/get-a-proof-of-benefit-letter/

# **Special Diet**

Parents/Guardians whose child has a Statement of Special Educational Needs (Stage 3) and requires a special diet should contact the Meals and Uniform Section for a paper application form if they wish to apply under the special diet criterion. Those who received this support for the current school year (2022/2023) have been sent a prepopulated paper form to complete and return.

## **Pupils Eligible for Free School Meals**

The Free Schools Meals and Uniform Allowance Helpdesk is operated by staff across the EA Free School Meals/Uniform Allowance service. It is available to assist parents and guardians who may have any queries. The Helpdesk operates Monday – Friday from 9am to 4.30pm and can be contacted via email: <a href="mailto:mealsanduniform@eani.org.uk">mealsanduniform@eani.org.uk</a>

# The telephone number which should be used for all enquiries is 028 9041 8044.

Further information including eligibility criteria for the 2023/24 school year and a list of Frequently Asked Questions to assist with any parental queries can be accessed by visiting our website:

https://www.eani.org.uk/financial-help/free-school-meals-uniform-grants